

Westminster Park Association Board

Meeting Minutes

May 2, 2011

I. Call to order

Clay Leroue called to order the regular meeting of the **Westminster Park Association Board** at **7:35 pm** on **May 2, 2011** at **7285 Westminster Circle**.

II. Roll call

Terasa Bond conducted a roll call. The following persons were present:
Clay and Joyce Leroue
Mike Lavery
Darryl Adams
Terasa Bond

III. Approval of minutes from last meeting

Terasa Bond read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- a) 2011 Budget /2010 outstanding dues
The 2011 budget has been reviewed and approved. 2011 dues are to be set at \$200 per household and are due no later than August 1, 2011. Late fees to be assessed at \$5 per month there after. This does NOT include snow removal for 2011/2012 season. Snow removal is a separate collection.
2010 outstanding balances reviewed and to be collected as arranged by homeowner. If payment cannot be made by 8/1/11 with other dues, arrangements must be made with Mike and Christina Lavery or Craig and Terasa Bond.
2012 dues will be due by 3/31/12 (budget to be determined at later date).
- b) Road Repair
Mike Lavery to get estimate for patching road in areas necessary. We will continue to move forward on investigating final road issues.
- c) Lawn Maintenance
Estimates were obtained for 2011 lawn maintenance of common areas. Unanimous vote was taken for Diamond Lawn Care as they had the better of the two estimates. It will include the entrance, Park, retention pond and shrubs.
- d) Outstanding bill for 2010 lawn maintenance was obtained from Jim and Sandy Quarella. Total bill was \$250. Per their request, a vote was taken and it was unanimous that we will apply this payment to their outstanding 2010 dues and partial payment for 2011.

V. New business

- a) Association Meeting
Terasa will schedule next community association meeting for May. Date to be determined based on availability of community room at Grand Blanc Township Police Department. Fliers and mass emails will be sent out to residents of Westminster Park.
- b) Road Repair
We will continue to move forward with obtaining information regarding fixing and completing our road.
- c) Homeowners Association Board Meeting
Next meeting for board members will be 6/6/2011 at 7:30 p.m.

VI. Adjournment

Clay Leroue adjourned the meeting at **9 p.m.**

Minutes submitted by: Terasa Bond

Minutes approved by: Clay Leroue